

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING  
High School Board Room**

**November 21, 2011**

**CONSENT AGENDA**



IN PURSUIT OF EXCELLENCE

1. The Administration recommends approval of the bills to be paid as of November 21, 2011. (VI, A)
2. The Administration recommends approval of the following Substitute Teachers for the 2011-2012 school year:  
Stephen Berg, Health and Phys. Ed. K-12  
Samantha Morgan, Social Studies
3. The Administration recommends approval of first period Childrearing Leaves for the following staff:  
Wendy Bonsall, Learning Support Teacher, Lower Milford Elementary School for the remainder of the 2011-2012 school year with an anticipated effective date of December 5, 2011.  
Jennifer Edwards, Health and Physical Education Teacher, Southern Lehigh High School for the remainder of the 2011-2012 school year with an effective date of December 2, 2011.
4. The Administration recommends approval of the following staff: (VIII, A-3)  
Stacey Kuntzman, Extended-term (Category E) Substitute Teacher, Lower Milford Elementary School, at a salary of \$44,788 (pro-rated), effective October 10, 2011. Ms. Kuntzman will fill the position created by the childrearing leave of Wendy Bonsall.
5. The Administration recommends accepting the resignation of Scot Engler, Director of Special Education, effective January 19, 2012.
6. The Administration recommends approval of the following substitute support staff for the 2011-2012 school year:  
Brenda Shelly, Substitute Cafeteria Worker, \$7.73 per hour  
Katherine Touzeau, Substitute Health Paraprofessional, \$14.14 per hour  
Eileen Rupp, Substitute Cafeteria/Playground Monitor, \$9.45 per hour  
Patty Lynn-Helmick, Substitute Cafeteria/Playground Monitor, \$9.45 per hour
7. The Administration recommends approval of the following staff: (VIII, B-2)  
Heather Jani, Long-term Substitute Instructional Assistant (7 hour) Lower Milford Elementary School, for the remainder of the 2011-2012 school year at the hourly rate of \$16.50, effective October 10, 2011. Ms. Jani will fill the position of Stacey Kuntzman while she is in a long-term substitute teacher position.  
Patty Lynn-Helmick, Cafeteria/Playground Monitor (1 day per week), Southern Lehigh Intermediate School, at the hourly rate of \$9.45, effective November 22, 2011. Ms. Lynn-Helmick will work one day per week while Denise Walkowicz continues to work 4 days per week. This one day was previously filled by Susan Garofalo.
8. The Administration recommends approval of unpaid leave of the following staff:  
Judith Browne, Instructional Assistant, Southern Lehigh Intermediate School, from January 17 through 20, 2012.
9. The Administration recommends accepting the resignation of Cathleen Ragsdale, part-time Cafeteria Worker, Southern Lehigh High School, effective November 25, 2011.
10. The Administration recommends the combination of one 3-hour Instructional Assistant position and one 4-hour Instructional Assistant Position at Hopewell Elementary School into one 7-hour Instructional Assistant position, effective August 23, 2011. Tammy Terlingo is the incumbent in both positions, and the hourly rate remains at \$16.50.
11. The Administration recommends approval of William Neal as Dance Chaperone for the 2011-2012 school year at \$46.62 per event.
12. The Administration recommends approval of Karen Himmelsbach as Swim Bus Monitor for the 2011-2012 school year at \$10.80 per hour.